



Republic of the Philippines
PROVINCE OF NEGROS OCCIDENTAL
OFFICE OF THE SANGGUNIANG PANLALAWIGAN
South Wing, Provincial Capitol Building
South Capitol Road, Bacolod City, Negros Occidental 6100
Tel. Nos. 435-7698 * 447-5657 * 707-8075

EXCERPT FROM THE MINUTES OF THE REGULAR SESSION OF THE SANGGUNIANG PANLALAWIGAN OF NEGROS OCCIDENTAL HELD IN THE CITY OF BACOLOD, NEGROS OCCIDENTAL ON THE 16TH DAY OF APRIL 2024.

Present:

Hon. Jeffrey P. Ferrer	Vice Governor / Presiding Officer
Hon. Rommel T. Debulgado	Member - 1 st District
Hon. Araceli T. Somosa	Member - 1 st District
Hon. Sixto Teofilo Roxas V. Guanzon, Jr.	Member - 2 nd District
Hon. Samson C. Mirhan	Member - 2 nd District
Hon. Manuel Frederick O. Ko	Member - 3 rd District
Hon. Andrew Gerard L. Montelibano	Member - 3 rd District
Hon. Jose Benito A. Alonso	Member - 4 th District
Hon. Andrew Martin Y. Torres	Member - 4 th District
Hon. Rita Angela S. Gatuslao	Member - 5 th District
Hon. Anthony Dennis J. Occeño	Member - 5 th District
Hon. Valentino Miguel J. Alonso	Member - 6 th District
Hon. Jeffrey T. Tubola	Member - 6 th District
Hon. Julius Martin D. Asistio	Member-PCL
Hon. Mayvelyn L. Madrid	Member - SK
Hon. Richard Julius L. Sablan	Member - ABC

ORDINANCE NO. 007
Series of 2024

AN ORDINANCE RESTRUCTURING THE HOSPITAL OPERATIONS DEPARTMENT (HOD) OF THE PROVINCE OF NEGROS OCCIDENTAL, RETURNING TO ITS STATUS AS A DIVISION WITHIN THE PROVINCIAL HEALTH OFFICE (PHO), THEREBY AMENDING ORDINANCE NO. 004, SERIES OF 2015, AND FOR OTHER PURPOSES

WHEREAS, on February 5, 2014, the Sangguniang Panlalawigan of the Province of Negros Occidental (Province) enacted Ordinance No. 004, Series of 2014, entitled: "AN ORDINANCE CREATING THE MERCEDITAS J. MONTILLA DISTRICT HOSPITAL IN SIPALAY CITY, PROVINCE OF NEGROS OCCIDENTAL, DEFINING ITS PURPOSE AND FOR OTHER PURPOSES";

WHEREAS, on March 26, 2014, the said Sangguniang Panlalawigan also enacted Ordinance No. 010, Series of 2014, entitled: "AN ORDINANCE STRENGTHENING THE CAPACITY OF THE EXECUTIVE BRANCH OF THE PROVINCIAL GOVERNMENT OF NEGROS OCCIDENTAL, IMPROVING ITS ORGANIZATIONAL STRUCTURE AND STAFFING, INSTITUTING MECHANISMS FOR THE SMOOTH IMPLEMENTATION PROCESS, AND FOR OTHER PURPOSES";

WHEREAS, the Sangguniang Panlalawigan subsequently passed on October 8, 2014, Ordinance No. 018, Series of 2014, amending said Ordinance No. 010 reclassifying, adjusting, and transferring certain positions;

WHEREAS, on March 4, 2015, the Sangguniang Panlalawigan of the Province of Negros Occidental enacted Ordinance No.004, Series of 2015, entitled, "AN ORDINANCE AMENDING ORDINANCE NO. 004 SERIES OF 2014, AND ORDINANCE NO. 010 SERIES OF 2014, AS AMENDED, AND OTHER PURPOSES";

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WHEREAS, the Sustainable Development Goals (SDGs) target 3.8 by 2030 seeks to Achieve universal health coverage, including financial risk protection, access to quality essential health-care services, and access to safe, effective, quality, and affordable essential medicines and vaccines for all;

WHEREAS, Universal Health Care (UHC), also referred to as Kalusugan Pangkalahatan (KP), seeks to provide every Filipino with the highest possible quality of health care that is accessible, efficient, equitably distributed, adequately funded, fairly financed, and appropriately used by an informed and empowered public;

WHEREAS, Republic Act No. 11223 otherwise known as the “Universal Health Care Act”, recognizes the importance of integration of the local health systems into province-wide health systems, to ensure the effective and efficient delivery of population and individual based health services. Moreover, it states that the Provincial Health Office (PHO) shall be responsible for health service delivery and health systems management; Provided, That the appropriate organizational structure and staffing pattern shall be implemented in consideration of the size, population and geography of the province, subject to the minimum qualification standards and guidelines approved by the Civil Service Commission (CSC).

WHEREAS, Section 19 of the aforementioned law provides that each PHO shall have at least two (2) divisions, the Health Service Delivery Division headed by an Assistant PHO, and the Health Systems Support Division headed by another official of equivalent rank. Furthermore, an enabling provincial ordinance shall be passed to create the Assistant PHO and another official of equivalent rank as plantilla items, if not yet existing, subject to the minimum qualification standards and guidelines approved by the CSC;

WHEREAS, there is a need to strengthen and reorganize the administrative and hospital operations of all hospitals owned and operated by the Provincial Government of Negros Occidental (PGNO) in order to answer the increasing demand of the public for improved health and hospital services in conformity with the Rules and Guidelines of the Department of Health;

WHEREAS, the PHO, through the Provincial Health Board, in the pursuit of its and after due deliberation, came up with proposals for the reconstruction of the Hospital Operations Department with the Provincial Health Office 2024 Proposed Organizational Structure, covering the administrative and hospital operations of the Province's hospitals;

NOW THEREFORE, be it enacted by the Sangguniang Panlalawigan of Negros Occidental in its Regular Session duly assembled that:

SECTION 1. Hospital Operations Services - The reconstruction of the Hospital Operations Department of the Executive Branch of the Provincial Government covering administrative and hospital operations of the Teresita L. Jalandoni Provincial Hospital; Lorenzo D. Zayco District Hospital; Valladolid District Hospital; Merceditas Montilla District Hospital; Ignacio L. Arroyo, Sr., Memorial District Hospital; Don Salvador Benedicto Memorial Hospital; and Eleuterio T. Decena District Hospital is hereby approved and adopted. Thus, it will now return to functioning as a Hospital Operations Division under the Provincial Health Office of the Provincial Government of Negros Occidental (PGNO).

SECTION 2. Abolition of Existing Vacant Positions in the Provincial Health Office and Hospital Operations Department – In consideration of the new staffing pattern and organizational structure of the Provincial Health Office, the following positions are hereby abolished:

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Proposed Division/Section	Positions to be Abolished	Number of Positions	Salary Grade
PROVINCIAL HEALTH OFFICE	Administrative Staff <ul style="list-style-type: none">Admin Aide III (Driver I)	2	SG-3
HEALTH DELIVERY SERVICES	Public Health Program Management Unit <ul style="list-style-type: none">Midwife IV	1	SG-15
	Negros First Provincial Blood Center <ul style="list-style-type: none">Medical Technologist I	3	SG-11
	Inapoy Primary Community Hospital <ul style="list-style-type: none">Midwife II	1	SG-11
HEALTH SYSTEM SUPPORT SERVICES	Human Resource Health Management and Development Unit <ul style="list-style-type: none">Midwife II	4	SG-11
		1	SG-11
		1	SG-6
HOSPITAL OPERATIONS SERVICES	Provincial Government Department Head	1	SG-26

SECTION 3. Creation of Additional Positions in the Provincial Health Office - In addition to those positions in the regular *plantilla* of the Provincial Health Office under the proposed organizational structure, the following positions are hereby created:

Proposed Division/Section	Positions to be Created	Number of Positions	Salary Grade
HEALTH DELIVERY SERVICES	Health Service Delivery Division <ul style="list-style-type: none">Provincial; Health Officer I	1	SG 25
	Health Promotion Unit <ul style="list-style-type: none">Health Education and Promotion Officer III	1	SG 18
	Provincial Epidemiology and Surveillance Unit <ul style="list-style-type: none">Senior Health Program Officer	1	SG-18
	Disaster Risk Reduction and Management Unit <ul style="list-style-type: none">Senior Health Program Officer	1	SG-18
	Provincial Health Officer I	1	SG-25
HEALTH SYSTEM SUPPORT SERVICES	Planning Unit/ Quality and Performance Monitoring Unit <ul style="list-style-type: none">Planning Officer III	1	SG-18
	Health Information System Unit <ul style="list-style-type: none">Information System Analyst II	1	SG-16
	Supply Chain Management Unit <ul style="list-style-type: none">Senior Health Program Officer	1	SG-18
	Human Resource Health Management and Development Unit <ul style="list-style-type: none">Admin Officer IV (HRMO II)	1	SG-15






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HOSPITAL OPERATIONS SERVICES	<ol style="list-style-type: none">1. Hospital Administrative Section2. Teresita Jalandoni Provincial Hospital3. Lorenzo D. Zayco District Hospital4. Cadiz District Hospital5. Gov. Valeriano M. Gatuslao Memorial Hospital6. Valladolid District Hospital7. Don Salvador Benedicto District Hospital8. Ignacio L. Arroyo Sr. Memorial District Hospital9. Eleuterio T. Decena Memorial District Hospital10. Mercedes D. Montilla District Hospital		
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SECTION 4. Revised Organizational Structure and Staffing Pattern - In view of the abolition of positions under Section 2 and the Creation of Positions specified under Section 3 thereof, the Revised Organizational Structure and Staffing Pattern of the Provincial Health Office, as shown hereto in Annexes "A" and "B" of this ordinance, is hereby adopted and incorporated.

SECTION 5. Functions of Provincial Hospitals. For emphasis, the following Provincial Hospitals shall retain to undertake the following functions:

a. TERESITA JALANDONI PROVINCIAL HOSPITAL

Organizational Purpose:

The Teresita L. Jalandoni Provincial Hospital shall safeguard and improve the health condition of the provincial population through the provision of affordable and quality health care and services. It shall reduce morbidity and mortality rate of disease of the provincial residents through sustained implementation of curative, rehabilitative, preventive, and promotive medical care services.

Functions:

The Teresita L. Jalandoni Provincial Hospital shall have the following functions:

1. Formulate a hospital development and operational plan that is primarily linked to the Inter-Local Health Zone program, and that will improve and upgrade the hospital's service delivery levels for the benefit of the residents of the province;
2. Formulate, update, and implement once approved policies, standards, and procedures on all aspects of hospital operations and management, including those on upgrading and improving the hospital's structures/infrastructures and surgical, medical, and laboratory facilities and equipment and implementing programs and initiatives to upgrade the competency skills of all hospital officials and personnel;

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3. Design and implement innovative and cost-effective approaches to hospital service and delivery; provide hospital and health care services to residents, including minor and major medical and surgical services and operations; be in the frontline for hospital service delivery during and in the aftermath of disasters and natural calamities;
4. Establish linkages and partnerships with government and non-government organizations and private groups/institutions in implementing health-related programs, projects, and activities;
5. Develop and implement health and medical IEC programs, as well as efficient and effective information communication and feedback system monitoring and evaluation systems, and logistics management system; and
6. Perform such other related functions as may be assigned.

b. GOVERNOR VALERIANO M. GATUSLAO MEMORIAL HOSPITAL

Organizational Purpose:

The Governor Valeriano M. Gatuslao Memorial Hospital shall improve the health status of the population of the province through the provision of quality health care and hospital services. It shall serve as a principal medical, healthcare, and health education resource in Southern Negros, providing a wide range of delivery programs designed to advance medical and health-related services that respond to the needs of the community, especially the residents of the catchment area, the poor and those in dire need of medical emergency services.

Functions

The Governor Valeriano M. Gatuslao Memorial Hospital shall have the following functions:

1. Prepare and implement upon approval development and operational plans, policies, standards, and procedures within the framework of the Provincial Government's Negros First Program;
2. Develop and implement capability-building initiatives that will provide for adequate and well-trained hospital staff, improved hospital infrastructures and facilities, improved systems and procedures, and other measures necessary in the delivery of quality services;
3. Render medical and minor surgical services to the residents of Southern Negros and surrounding areas; be on the frontline in the delivery of health services during disasters and calamities within the community and neighboring areas;
4. Establish strong networking with the community and other agencies, local government and non-government, and private health providers in implementing health-related activities;

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5. Develop and implement efficient and effective systems of monitoring and evaluation, information and communication, and logistics management; and
6. Perform such other related functions as may be assigned.

c. DON SALVADOR BENEDICTO MEMORIAL HOSPITAL

Organizational Purpose:

The Don Salvador Benedicto Memorial Hospital shall improve the health status of the population through the provision of quality health care and hospital services. It shall serve as the primary health mechanism agency in the prevention and control of diseases in the province.

Functions:

Don Salvador Benedicto Memorial Hospital shall have the following functions:

1. Prepare and implement upon approval development and operational plans, policies, standards, and procedures within the framework of the Provincial Government's Negros First Program;
2. Develop and implement capability-building initiatives that will provide for adequate and well-trained hospital staff, improved hospital infrastructures and facilities, improved systems and procedures, and other measures necessary in the delivery of quality services;
3. Render medical and minor surgical services to the residents of Southern Negros and surrounding areas; be on the frontline in the delivery of health services during disasters and calamities within the community and neighboring areas;
4. Establish strong networking with the community and other agencies, local government and non-government, and private health providers in implementing health-related activities;
5. Develop and implement efficient and effective systems of monitoring and evaluation, information and communication, and logistics management; and
6. Perform such other related functions as may be assigned.

d. ELEUTERIO T. DECENA MEMORIAL HOSPITAL

Organizational Purpose:

The Eleuterio T. Decena Memorial Hospital shall improve the health status of the population through the provision of quality health care and hospital services. It shall serve as the primary health mechanism agency in the prevention and control of diseases in the province.

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Functions:

Eleuterio T. Decena Memorial Hospital shall have the following functions:

1. Prepare and implement upon approval development and operational plans, policies, standards, and procedures within the framework of the Provincial Government's Negros First Program;
2. Develop and implement capability-building initiatives that will provide for adequate and well-trained hospital staff, improved hospital infrastructures and facilities, improved systems and procedures, and other measures necessary in the delivery of quality services;
3. Render medical and minor surgical services to the residents of Southern Negros and surrounding areas; be on the frontline in the delivery of health services during disasters and calamities within the community and neighboring areas;
4. Establish strong networking with the community and other agencies, local government and non-government, and private health providers in implementing health-related activities;
5. Develop and implement efficient and effective systems of monitoring and evaluation, information and communication, and logistics management; and
6. Perform such other related functions as may be assigned.

e. Valladolid District Hospital

Organizational Purpose:

The Valladolid District Hospital shall promote, protect, and maintain the healthy condition of the residents through the provision and delivery of quality medical and health care and hospital services.

Functions:

Valladolid District Hospital shall have the following functions:

1. Prepare and implement upon approval development and operational plans, policies, standards, and procedures within the framework of the Provincial Government's Negros First Program;
2. Develop and implement capability-building initiatives that will provide for adequate and well-trained hospital staff, improved hospital infrastructures and facilities, improved systems and procedures, and other measures necessary in the delivery of quality services;
3. Render medical and minor surgical services to the residents of Southern Negros and surrounding areas; be on the frontline in the delivery of health services during disasters and calamities within the community and neighboring areas;



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4. Establish strong networking with the community and other agencies, local government and non-government, and private health providers in implementing health-related activities;
5. Develop and implement efficient and effective systems of monitoring and evaluation, information and communication, and logistics management; and
6. Perform such other related functions as may be assigned.

f. CADIZ DISTRICT HOSPITAL

Organizational Purpose:

The Cadiz District Hospital shall promote, protect, and maintain the healthy condition of the residents through the provision and delivery of quality medical and health care and hospital services.

Functions:

Cadiz District Hospital shall have the following functions:

1. Prepare and implement upon approval development and operational plans, policies, standards, and procedures within the framework of the Provincial Government's Negros First Program;
2. Develop and implement capability-building initiatives that will provide for adequate and well-trained hospital staff, improved hospital infrastructures and facilities, improved systems and procedures, and other measures necessary in the delivery of quality services;
3. Render medical and minor surgical services to the residents of Southern Negros and surrounding areas; be on the frontline in the delivery of health services during disasters and calamities within the community and neighboring areas;
4. Establish strong networking with the community and other agencies, local government and non-government, and private health providers in implementing health-related activities;
5. Develop and implement efficient and effective systems of monitoring and evaluation, information and communication, and logistics management; and
6. Perform such other related functions as maybe assigned.

g. LORENZO D. ZAYCO DISTRICT HOSPITAL

Organizational Purpose:

The Lorenzo D. Zayco District Hospital shall promote, protect, and maintain the healthy condition of the residents through the provision and delivery of quality medical and health care and hospital services.

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Functions:

Lorenzo D. Zayco District Hospital shall have the following functions:

1. Prepare and implement upon approval development and operational plans, policies, standards, and procedures within the framework of the Provincial Government's Negros First Program;
2. Develop and implement capability-building initiatives that will provide for adequate and well-trained hospital staff, improved hospital infrastructures and facilities, improved systems and procedures, and other measures necessary in the delivery of quality services;
3. Render medical and minor surgical services to the residents of Southern Negros and surrounding areas; be on the frontline in the delivery of health services during disasters and calamities within the community and neighboring areas;
4. Establish strong networking with the community and other agencies, local government and non-government, and private health providers in implementing health-related activities;
5. Develop and implement efficient and effective systems of monitoring and evaluation, information and communication, and logistics management; and
6. Perform such other related functions as may be assigned.

h. IGNACIO L. ARROYO MEMORIAL HOSPITAL

Organizational Purpose:

The Ignacio L. Arroyo District Hospital shall promote, protect, and maintain the healthy condition of the residents through the provision and delivery of quality medical and health care and hospital services.

Functions:

Ignacio L. Arroyo District Hospital shall have the following functions:

1. Prepare and implement upon approval development and operational plans, policies, standards, and procedures within the framework of the Provincial Government's Negros First Program;
2. Develop and implement capability-building initiatives that will provide for adequate and well-trained hospital staff, improved hospital infrastructures and facilities, improved systems and procedures, and other measures necessary in the delivery of quality services;
3. Render medical and minor surgical services to the residents of Southern Negros and surrounding areas; be on the frontline in the delivery of health services during disasters and calamities within the community and neighboring areas;



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4. Establish strong networking with the community and other agencies, local government and non-government, and private health providers in implementing health-related activities;
5. Develop and implement efficient and effective systems of monitoring and evaluation, information and communication, and logistics management; and
6. Perform such other related functions as may be assigned.

i. MERCEDITAS MONTILLA MEMORIAL HOSPITAL

Organizational Purpose:

The Merceditas Montilla Hospital shall promote, protect, and maintain the healthy condition of the residents through the provision and delivery of quality medical and health care and hospital services.

Functions:

Merceditas Montilla Hospital shall have the following functions:

1. Prepare and implement upon approval development and operational plans, policies, standards, and procedures within the framework of the Provincial Government's Negros First Program;
2. Develop and implement capability-building initiatives that will provide for adequate and well-trained hospital staff, improved hospital infrastructures and facilities, improved systems and procedures, and other measures necessary in the delivery of quality services;
3. Render medical and minor surgical services to the residents of Southern Negros and surrounding areas; be on the frontline in the delivery of health services during disasters and calamities within the community and neighboring areas;
4. Establish strong networking with the community and other agencies, local government and non-government, and private health providers in implementing health-related activities;
5. Develop and implement efficient and effective systems of monitoring and evaluation, information and communication and logistics management; and
6. Perform such other related functions as may be assigned.

SECTION 6. Position and Salary Grades - The positions and respective salary grades of personnel under the new staffing patterns of the new Hospital Operation Services, and the Provincial Health Office which are correspondingly attached herewith as Annexes "A" and "B" are also hereby adopted.

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SECTION 7. Implementation - The implementation of the amendments herein stated shall be done by way of Executive Order of the Local Chief Executive in accordance with pertinent laws, rules and regulations, and guidelines and subject to the availability of funds.

SECTION 8. Repealing clause - All ordinances, resolutions, rules and regulations, or parts thereof which are inconsistent with any of the provisions of this ordinance are hereby repealed, amended or modified accordingly.

SECTION 9. Separability clause - If, for any reason, any part or provision of this Ordinance shall be declared unconstitutional or invalid by a court of competent jurisdiction, or suspended or revoke by shall continue to be in full force and effect.

SECTION 10. Effectivity - This ordinance shall take effect immediately upon approval.

ADOPTED UNANIMOUSLY, April 16, 2024.

CERTIFIED CORRECT:


HON. JEFFREY P. FERRER
Vice Governor

ATTESTED:


ATTY. MAKI ANGEL O. ASCALON
Provincial Secretary

APPROVED:


HON. EUGENIO JOSE V. LACSON
Governor

Date: **JUN 07 2024**